

Notice of Findings

Notice To: Jennifer Smith - Director
Facility Name: ABSAROKA HEADSTART RIVERTON
Owner:
Site Address: 2420 ROSE LANE
City/State/Zip: Riverton, WY 82501

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 10/27/2020, and investigated by Tresa King

A statement of childcare allegation, CPL-46346, was provided on 10/27/2020.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 3. Provider, Director, and Staff Requirement
(e) All staff, household members, substitutes, and volunteers shall complete a child abuse/neglect Central Registry background check once a year and a full fingerprint based national criminal history record background check every five (5) years.

Explanation of Findings: During inspection visit on 10/27/2020 it was observed that the annual Central Registry Screen was not completed for one staff. Form was filled out but not submitted. This occurred just prior to shut down of facility for COVID-19 in March of 2020. Director was not able to confirm whether or not the Worland Central office rec'd the central registry screen or not. The office is shut down due to COVID quarantine.

Action Required: New Central Registry Screen submitted for processing at the time of the inspection. Follow up with Worland office when possible to determine if central registry was completed.

Corrective Action Plan Due Date: 11/03/2020

Corrective Action Plan Achieved Date: 10/28/2020

Compliance Due Date: 11/10/2020

Compliance Achieved Date: 10/28/2020

Action Met Comments: Central Registry screen for staff obtained from Worland office and filed in staff's file. CAP rec'd, approved,

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Tresa King
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City/State/Zip: Cheyenne WY 82001
Phone: 307-777-5151
Email: michelle.tucker1@wyo.gov

Signature: _____
Nichole Anderson for Tresa King

Date: _____

CC:
Robert Stottler - Board President
rstottler@hotmail.com